



REPORT TO LANDULPH PARISH COUNCIL - WORKING GROUP UPDATE

Please complete and submit this form for Working Group updates
to be considered by Landulph Parish Council.

TITLE	Dot Gov Domain
DATE OF UPDATE	14 January 2025
ACTIVITIES TO REPORT	<p>Working Group formed Consisting of councillors and the clerk</p> <p>Meeting on 13 January Apologies from Martin Ansell and Gaye Braund. Terms of reference reviewed and revised (see attached).</p> <p>New domain landulphparishcouncil.gov.uk has been registered by Parish Online – it is not clear whether this was in time for us to receive £100 from the Government.</p> <p>Questions from Parish Online to set up the website and email Primary colour, use of logo and header image discussed (see attached mockup) – the original copy of the image has not been located; the one from the current website may not be a high resolution.</p> <p>Councillor head shots will need to be retaken in landscape.</p> <p>Mail addresses should be similar to existing eg clerk@landulphparishcouncil.gov.uk, clare.tagg@landulphparishcouncil.gov.uk etc. In addition we will need the group emails all, LOG and LCG</p> <p>We will all need to consider which emails we want to migrate. Once we have the new system set up we can investigate how best this may be done. We will also investigate email clients; are there councillors that use anything other than a web browser or gmail app for Parish Council emails?</p> <p>Use of the new workspace option to be discussed at a subsequent meeting once investigations are complete. It would be useful to know how Councillors use their ‘My Drive’ in google?</p> <p>Future use of existing domain landulph.org.uk The website will need an organisation to manage it as a community website – the newsletter group has been mentioned but other members of the community might be interested. Clare will meet with the newsletter group and publicise the change of use in the monthly newsletter to assess interest.</p> <p>We suggest that WesternWeb continue to host the website as it will make it easier to manage the transition (eg redirecting pages to the new website, preserving search engine access to existing pages). Regarding working groups of the Parish Council, these will be represented on the new PC website but may also have full sections on the community website.</p> <p>We will need to ensure that emails to the old domain can be forwarded to the new domain – Clare to investigate options.</p>

	Next Meeting: 10 February 16:45
COUNCILLORS INVOLVED	Martin Ansell, Gaye Braund, Diane Gregory, Clare Tagg
RECOMMENDATIONS (including any communications)	<ol style="list-style-type: none"> 1. Agree Terms of Reference 2. Agree header image, colour and use of logo 3. Agree new email addresses
COSTS (ie contractor costs, purchase costs, ongoing costs) Detail any funding required from the Parish Council (Landulph Parish Council to consider affordability / budget / precept; and also whether it has the power to spend on this).	Cost of changing use of existing website to be requested from WesternWeb
Date of full Landulph Parish Council	20 January 2025