



**Minutes of the meeting of Landulph Parish Council  
held on Monday 17 June 2024 at 6.30pm at Landulph Memorial Main Hall**

**Public Forum.**

- 26-24** To receive apologies for absence and approve the reasons given. None.
- 27-24** [Declarations of interest relating to items on the agenda.](#) None.
- 28-24** Members to consider any dispensations relating to items on the agenda. None.
- 29-24** Presentation by Lanpro (acting as planning advisors to Infraland Limited and Boulton Brooks Ltd) in respect of their emerging Battery Energy Storage System development proposals at West Kingsmill Farm, Landulph, Saltash, Cornwall, PL12 6NB (plus associated infrastructure, grid connection, access and landscaping. It is intended to have a storage capacity of 80MW.

Infraland is developing solar and battery storage projects across the country. Lanpro is supporting Infraland with planning advice, landscape, ecology etc. Government net zero carbon by 2050 target.

**Questions/comments**

- Landscape and visual assessment will be provided as part of the planning application which will include viewpoints.
- Colour of the units can be controlled via the planning process.
- Voluntary 20mph speed limit for the contractors as part of the construction traffic management plan.
- Landulph Parish Council to provide Lanpro with the contact from Transmission Investments Ltd. **[ACTION: Clerk].**
- Discussion on battery life and distribution: duration of batteries is 4-6 hours.
- Have you already submitted a planning application? Not an application, but a precursor to an application PA23/ 08832, not considered an EIA development.
- What is the timescale for construction: 3-4 month period.
- Cumulative impact of a number of applications, the Grid Stability installation is over 2 years: Lanpro stated they would need to apply to discharge the condition, at that point Cornwall Council would need to take other developments into account.
- Clarification of 3-4 month construction: if including planting etc likely to be 4-8 months, but the specific details will be included in the application.
- Low level hum hearing – will the development produce noise? Lanpro: yes it will produce noise, it will be the same type of noise as an air conditioning unit. The application will include a noise assessment. It will be required to keep the same level of noise as currently.
- 25000 homes.
- Access needs further discussion.

Cornwall Council Climate Emergency DPD, and funding contribution. Landulph Parish Council would like these discussions to take place on how we can work together going forwards. **[ACTION: Clerk to share links to minutes etc with the developer].**

Cllr Worth thanked Infraland and Lanpro for attending and answering questions.

**30-24 To confirm the [minutes of the meeting dated 20 May 2024](#).**

Cllr G Braund proposed, Cllr Tagg seconded, and it was RESOLVED to approve the minutes.

**31-24 Matters Arising (to discuss any actions arising from the previous meeting).**

- The Clerk advised that no contractor applied for the Footpaths (PROW) maintenance contract, despite contacting other parish councils and Duchy College [**ACTION: Clerk to contact Botus Fleming Parish Council**].
- The Clerk advised that the AGAR papers have been submitted to the external auditor.
- Cllr G Braund advised that the school no longer require the use of Penyoke Playing Field.

**32-24 Planning – to consider planning applications (Ctrl and Click on link) - none.**

**33-24 [Planning Updates](#) (for information only).**

**34-24 Report from the [Landulph Climate Working Group](#)**

Recommendations:

1. Recommend to Cornwall Council that 454 bus be changed from Monday to Thursday
2. Set up a WhatsApp to support an informal car sharing group
3. Promote the summer competition at the school BioBlitz day on 4 July
4. Summer competition and transport survey article in August newsletter
5. Tamar Valley National Landscape would like to bring a parish roadshow to Duchess Green 2025 (for information not a recommendation).

Cllr Gregory proposed, Cllr Gawith seconded, and it was RESOLVED to approve the recommendations.

**35-24 Report from the [Landulph Orchard Green Working Group](#).**

Recommendations:

1. Accept risk assessment for public access to Duke Orchard and online recording of visits to monitor risks
2. Create a WhatsApp group for LOG volunteers (LOGGERS)
3. Working Group to be able to accept donations of eg benches.

Costs:

1. Additions to first aid kit from General Fund LOG budget estimated £10
2. Cement and sand (£15.53) and wood finish (£10.82) from General Fund LOG FIPL budget (Composting toilet)

Cllr Gregory proposed, Cllr Ansell seconded, and it was RESOLVED to approve the recommendations.

**36-24 Report from the [Playing Field Working Group](#).**

Recommendations: Playpark closed from 17th - 27th June. This will be put on Landulph Innit and on the LPC website and also notices placed by the Park.

Fencing has been put in place so the swings and tractor is still accessible whilst the works are ongoing. The LOG Working Group would like the slide / wood available from any play equipment being removed if possible – Cllr P Braund has removed it and it's located in a safe place.

Cllr Gawith proposed, Cllr Woth seconded, and it was RESOLVED to approve the recommendations.

**37-24 Report from the [Governance and Finance Working Group](#).**

Management of finances for Duchess Green FIPL grant and other LOG expenditure

1. We put in a claim for the remainder of the CCF grant based on already agreed expenditure on items concerned with the public consultation at the opening of Duke Orchard with the excess (£30.94) being taken from the LOG Earmarked Reserve.
2. We set up a LOG Earmarked Reserve for donations and amounts left in grants and donations.
3. We transfer the amount remaining in the Community Chest grant (£17.21) and the 3 Skinny Bikers donation (£335) into the LOG Earmarked Reserve.
4. As the opening of Duke Orchard was originally agreed to be funded from the Community Events Earmarked Reserve, we suggest we transfer the cost (£328.25) from the Community Events Earmarked Reserve into the LOG Earmarked Reserve.
5. Wheelbarrows expenditure (£15.82 and £48.21) and pickets (£28.50) already agreed to be allocated to the LOG Earmarked Reserve
6. Only small running costs (eg fuel for the mower) should be set against the £250 included in the General Funds Budget for LOG.
7. At this time we recommend that no General Reserve is moved to Earmarked Reserves.
8. A General Fund Budget is set up for spending and payments for the Duchess Green FIPL grant.
9. We ask that delegated authority should be used for spending against the headings for the Duchess Green FIPL grant to ensure that development is not held up during the summer. We will keep the FIPL spreadsheet updated to ensure that expenditure is as far as possible evenly spread and claims made speedily to manage cash flow particularly as expenditure includes VAT which then has to be claimed back.
10. Where members of LOG buy small items for the Orchard, a VAT receipt (with VAT amount and VAT number is always needed). For larger items, the Parish Council will be invoiced directly.
11. For transparency, the reporting of cheques will show the source of the finance and make it clear what is covered by a grant or donation.

#### Risk Assessment

1. A risk assessment for Duke Orchard (based on a SLCC template) has been agreed by the LOG working group which requires the orchard to be regularly monitored using an online form.
2. Finance and Governance will work on a general risk assessment using the same template.
3. It is suggested a similar online form might be used for reporting monitoring of the Playground.

Cllr Tagg advised that any FIPL payment is paid less than two weeks after submitting each payment claim.

Cllr Gawith proposed, Cllr Ansell seconded, and it was RESOLVED to approve the recommendations.

#### **38-24 Proposals to install a handrail/step near the phone kiosk.**

Cllr Gawith has looked at various options but most are from overseas or very expensive. Someone at Mount Edgcumbe makes them and Cllr Gawith (with Cllr Tagg) will approach for an approximate cost.

#### **39-24 Discussion on broadband costs at Landulph Memorial Hall.**

**[ACTION: Clerk to discuss a better deal with BT].**

#### **40-24 Discussion on increasing Google costs, other options available, changing to gov.uk emails.**

Cllrs Worth and Tagg negotiated with Google and have reduced the costs from £184 to £80 a month.

.gov.uk email address **[ACTION: Clerk to check whether this will be compulsory for parish councils].**

#### 41-24 Discussion on Callington Cricket Club's use of the Henry Searle Memorial Field.

A site visit was held with Councillors and the Chair of the Cricket Club, who will attend the July meeting for a further discussion. **[ACTION: Defer to the July meeting].**

#### 42-24 [Delegated Decisions taken](#) – to note.

#### 43-24 Hedges.

Landulph Parish Councillors actioned the cutting of the hedges at Highdown on 13.06.24 via email. The Clerk advised the Council that it has no power to cut the hedges, this is the responsibility of the landowner(s), and enforcement action should be taken by Cornwall Council if this is not done by the landowner. As the Council has no power, there is a risk to the Council, as it is undertaking work to land/hedges etc that it does not own, any work would not be covered by the Council's insurance, and Councillors would likely to be personally responsible. In addition the spend would need to be budgeted from Section 137.

#### 44-24 Accounts for Payment.

Payee	Chq No	Payment Details	Budget	Net	VAT	Gross
WooWoo Waterless Toilets	101646	Composting toilet for Duchess Orchard	FIPL grant (not yet received)	5329.17	1065.83	6395.00
Zurich Municipal	101647	Insurance policy 1.6.24-31.5.24	Insurance general fund	554.15	66.49	620.64
Tamar View Nurseries Ltd	101648	Small wheelbarrow for the Orchard – reimburse to C Tagg	Orchard Earmarked fund (to be agreed)	15.82	3.17	18.99
Philip Braund	101649	Uncleared cheques - 19.12.22 - Reimburse for Wildflower Meadow Seeds and Manure; Cable Ties for bench	Miscellaneous general fund	34.39		34.39
HMRC	101650	Tax June	Salary general fund	80.40		80.40
KJ Williams	101651	Salary June	Salary general fund	322.06		322.06
Cornwall Pension Fund	101652	Pension June	Salary general fund	106.90		106.90
KJ Williams	101653	Post, print and expenses June	Office Expenses general fund	41.24		41.24
Currys	101654	Laptop care (May) - reimburse to KJ Williams	ICT costs general fund	6.28	1.37	7.65
Cornwall Council	101655	Recovery of duplicate SDF payment	Duplicated AONB grant fund Earmarked Reserve	1075.41		1075.41
Travis Perkins	101656	Large wheelbarrow for orchard – reimburse to S Pearson	Orchard Earmarked fund (to be agreed)	48.21	9.64	57.85
Tamar Aquatics and J&M Garden Machinery	101657	Cement and sand for orchard compost toilet – reimburse to C Tagg	FIPL grant (not yet received)	15.53	3.11	18.64
Mole Valley Farmers	101658	Picket for orchard, plus cuprinol for orchard compost toilet – reimburse to C Tagg	10.82 from FIPL grant (not yet received); 28.50 from Orchard Earmarked fund (to be agreed)	39.32	7.86	47.18
Chris Billing Agricultural	101659	Hedge cutting at Highdown	Open spaces general fund (Section 137 spend)	325.00	65.00	390.00

#### 45-24 Chairman's Urgent Business / Any Other Business (note: any items are for information only).

- Spaniards planning enforcement – chase sent.
- Cllr G Braund enquired about a parishioner's email sent to the Clerk about their request to cut the hedges, and why the email was not sent to Parish Councillors - the Clerk advised she had responded to the parishioner advising that 'hedges' was on the June agenda, however parish councillors actioned urgent hedge cutting before the June meeting – so events overtook the need to circulate the parishioner's email to Councillors as it had already been actioned.

#### 46-24 Date of Next Meeting – Monday 15 July 2024, 6.30pm (Landulph Memorial Hall Main Hall)

Dates for 2024: 15 January, 19 February, 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October, 18 November, 16 December.

#### 10 Minute Public Forum.

<b>MATTERS ARISING</b>			
<b>Key to actions:</b>			
Yet to be actioned	Action pending	Action completed	Ongoing Action
Minute no.	Action	Update on Action Taken	
<b>Matters Arising - April 2023 meeting:</b>			
260-22 + 90-23b)	Cllr Worth to liaise with Cornwall Highways on the possibility of 'horse riding' street signs being installed. Update October 2023 (90-23): budget has been spent, will need to apply next year. [Cllr Worth].	In progress – action pending.	
<b>Matters Arising - September 2023 meeting:</b>			
64-23	Cllr Worth to speak to Catherine Thompson regarding the timing of the next highway allocation and also speak to Will Glassop to obtain an approximate budget. [ACTION: Cllr Worth]	Waiting for a date from the portfolio holder. Action pending.	
<b>Matters Arising - October 2023 meeting:</b>			
90-23 c)	Speed activated speed signs – Cllr Worth to investigate how much it would cost to have our own speed activated signs (the basic model).	Ongoing, though plans may be delayed until after the scheduled rota has occurred and feedback on impact obtained.	
<b>Matters Arising – January 2024 meeting</b>			
141-23 + 177-23	Cllr Worth to identify the land ownership near the Book Exchange phone box. Phone kiosk handrail: Cllr Gawith to cost up a suitable handrail and report back. For discussion at the May 2024 meeting.	Checking with Cornwall Council Officers. Action pending – awaiting response.	
<b>Matters Arising – February 2024 meeting</b>			
Public Forum	Request for a new street sign at the end of Fore Street Cornwall Cllr Worth to raise via Cornwall Council Casework Assist.	Action pending. Raised 28.3.24, acknowledged by CC 15.4.24, awaiting outcome (could take 8-12 weeks).	
163-23	Spaniards planning - Clerk to chase up the enforcement response to original reporting on 7.11.23 (email sent 4.3.24), response received from Cornwall Council dated 5.3.24 confirming that a stage 4 enforcement investigation is in process, chased again 17.06.24	Action pending – awaiting outcome.	
<b>Matters Arising – March 2024 meeting</b>			
171-23	PA23/10042. Question was raised as to why the response from LPC was not online. Cllr Worth confirmed he is aware the Clerk submitted a response at 11pm on 15.01.24 following the January meeting but this is still not showing online. This is being investigated by Cornwall Council.	Action pending – awaiting response.	
178-23	Landulph Memorial Hall EV charging proposal: Cllr P Braund to raise at the next Landulph Memorial Hall meeting.	Yet to be actioned.	
179-23	Free framed portrait of King Charles – Clerk applied 25.03.24. Portrait has been delivered to the Clerk. For a decision by the Memorial Hall.	Action completed by the Parish Council.	
<b>Matters Arising – April 2024 meeting</b>			
162-23,180-23 & 195-23	Discussion on increasing Google costs, other options available, changing to gov.uk emails. [Cllrs Worth/Tagg]. Google costs re-negotiated.	Action completed.	
198-23	Fibreglass hull on footpath. Clerk to report this footpath obstruction to Cornwall Council (done). Clerk to respond to the parishioner (who is the footpath liaison officer) asking whether she has any suggestions on how to remove it – response sent to Parish Councillors 13.5.24. Reported to Cornwall Council – who advised contacting the Coast Guard – Coast Guard advised this is a Cornwall Council issue, or the landowner.	Action pending.	
<b>Matters Arising – May 2024 meeting</b>			
197-23 and 08-24	Cricket Ground lease – reviewed by the Governance and Finance Working Group in May. Discussion needed with the Cricket Club (email sent, and phone message left), awaiting response from them. Discussion	Action pending.	

	on the cricket club's use of the Henry Searle Memorial Field – for June agenda. Clerk chased a response from Callington Cricket Club 1.6.24. Meeting arranged 11.6.24.	
19-24	School use of the playing field on 28.6.24. Cllr G Braund to find out more information and circulate to Parish Councillors, then Clerk to email Councillors for a Delegated Authority decision. No longer required.	Action completed.
196-23, 22-24 and 31-24	Footpaths contractor sought to undertake footpath maintenance 2024 – advertised, deadline 12 <sup>th</sup> May. No applications submitted. Clerk has contacted neighbouring parishes, a recommended contractor and Duchy College, extended the deadline to 16.06.24. To be promoted via Landulph Innit, for the June agenda. No applicants, but Callington Town Council may be interested. Clerk contacted Botus Fleming and has contacted their contractor – pending application.	Action pending.
<b>Matters Arising – June meeting</b>		
29-24	Clerk to send contact and links to Lanpro.	Action completed.
39-24	Clerk to contact BT to discuss a better deal.	Action completed.
40-24	.gov.uk email address - Clerk to check whether this will be compulsory for parish councils.	To be actioned.
<b>Actions outside of Parish Council meetings</b>		
Parish Council meetings are held on the 3 <sup>rd</sup> Tuesday of each month (except August) Parish Council Agendas are published on the 2 <sup>nd</sup> Wednesday of each month <b>ACTION for All Councillors to note: Working Group reports and any agenda items to be submitted to the Clerk by the 2<sup>nd</sup> Tuesday of each month.</b> To be published on the website in advance of a meeting.		Parish Councillors to note. Ongoing. Working Group meetings to be held in time for reports to be submitted.

Signed: ..... Chairman